Certify Roster

1. Go to http://brazosport.edu and click on Login to myBC.



2. Enter your BC username and password in the upper right corner and click Login.

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Brazosport Co The College of Choice	ollege	Login Q
Home Community Ed	ucation FAQs Campus Life	
You are here: <u>Home > Home</u>		
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Home 💙	-	
Quick Links	Public Page	Payment Options
Brazosport College	New Health Screening Process	
Payment Plan Options	Brazosport College is adjusting its health screening process as employees, students, and	Tuition Smarter.
Virtual Campus	visitors come to campus. Instead of a drive-up health screening at the C-Wing, you are required to complete an online COVID-19 Health Screening questionnaire before arriving	Monthly payments
Catalog and Schedule	on campus.	that fit your life.
Available Schedule	WHAT YOU NEED TO KNOW	Learn more
BC Engage	questionnaire has been designed to be quick and simple to fill out and can be easily	
Password Reset	accessed through all internet browsers, smartphones, and tablets.	
Live Chat	Brazosport College campus.	
	Once completed, you will be shown either a green checkmark with "APPROVED FOR ENTRY" if you have passed, or a red exclamation mark with "STAY HOME, STAY SAFE" if you failed are will be single process and the data was completed to be survival to the star of	Need help paying for college? Payment Plans are available.
	failed, as well as your name, and the date you completed the questionnaire. Visit www.mycollegepaymentplan.com/brazosp	

3. Once logged in, click on the Faculty tab/button.



4. Click on the link for **Roster Certification**.

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Home Faculty Adv	isor Communit	ty Education PXV	VebQuery	Intranet	FAQs
You are here: Faculty > FAS					
Faculty	Faculty				
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Quick Links					
My Pages 💙					
Brazosport College					
Payment Plan Options					

5. Click on semester (example: Fall 2020) and click the Go button.

Faculty					
Roster	Roster Certification	Grade Entry	🦔 Course Availability	2 Early Alert Retention	Optio Runn
	Please se	Please sel	ect from the for the lists below. Or enter the G	ollowing terms:	
			Fall 2020 Fall 1 8wk 2020 Fall 18wk 2020 Fall 18wk 2020 VinterMini 2020 Spring 2021	7	
		R	eg Number:		
	lf you do not know A list of all your courses w	the Reg Number fo vill be displayed in a	r your course, leave the t drop down box for you Go!	Number box empty and click the Go button. select the course and view the corresponding ro	oster.

6. Click on a class and click the **Go** button.

	Please select from the folio	wing list of available courses:
		5
	PSYC1300 03 20-15 - Inst	(Limit:28 Enr:24) V Go!
	PSYC1300 03 20-1S - Ins:	(Limit:28 Enr:24)
	PSYC1300 41 20-1S - Ins:	(Limit:28 Enr:28)
	PSYC1300 45 20-18 - Ins:	(Limit:20 Enr:18)
	PSYC1300 48 20-1S - Ins:	(Limit:20 Enr:19)
B	PSYC1300 54 20-1S - Ins:	(Limit:28 Enr:23)
Privacy policy About us	PSYC1300 83 20-15 - Ins: ((Limit:0 Enr:19)

7. The roster for the class will be viewable, **if ALL students have attended** click the Submit button. **If a particular student has not attended**, click on down arrow next to name and select "Not Attended" or "Not Logged in" (depends on choices available).

Once attendance type has been selected for everyone, click the **Submit** button. Your Roster has then been certified for that class.